



GOVERNMENT OF THE DISTRICT OF COLUMBIA
METROPOLITAN POLICE DEPARTMENT

Via Email: 72203-12792101@requests.muckrock.com

August 27, 2019

Jade Chong-Smith
MuckRock News DEPT MR 72203
411A Highland Ave
Somerville, MA 02144

RE: FOIA Request No.: 2019-FOIA-07465

Dear Ms. Chong-Smith,

This letter is in response to your above referenced Freedom of Information Act (FOIA) request for the following:

Pursuant to the DC Freedom of Information Act, I hereby request the following records:

All statements of the general course and method, rules of procedure, substantive rules of general applicability adopted as authorized by law, statements of general policy or interpretations of general applicability formulated and adopted, and each amendment, revision, or repeal of the foregoing, regarding the pretrial drug testing of arrestees in the District of Columbia, including but not limited to the drug testing of arrestees prior to arraignment. This requests includes the policies, rules, and procedures for testing and measuring an arrestee's use of drugs, what specimen or sample is collected, how much of that specimen or sample is collected, how the specimen or sample is collected, what drugs are tested for, how the drugs are tested, what error rates apply for each drug (such as the rate of false positive and false negatives), how screening is to be done for lawfully prescribed medications, what is done to avoid cross-contamination, what is done to keep track of each specimen or sample, chain of custody, how chain of custody is recorded, what paperwork and forms are to be completed, how such information is stored, retained, and transmitted, and for how long, and any other information regarding the procedure and methods of pretrial drug testing of arrestees in the District of Columbia.

All administrative staff manuals and instructions to staff regarding the pretrial drug testing of arrestees in the District of Columbia.

Copies of all records, regardless of form or format regarding the procedure for pretrial drug testing of arrestees in the District of Columbia (i) that have been released to any person under 5 U.S. Code § 552, paragraph (3); and (ii) (I) that because of the nature of their subject matter, the agency determines have become or are likely to become the subject of subsequent requests for substantially the same records; or (II) that have been requested 3 or more times.

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A review of your request, determined the records you are seeking is maintained by the Pre-Trial Services Agency for the District Columbia. Please submit your request via e-mail to: contact@psa.gov or in writing to:

Pretrial Services Agency for the District of Columbia
633 Indiana Avenue, NW, Suite 1120
Washington, DC 20004

Please know that, under D.C. Official Code § 2-537 and 1 DCMR § 412, you have the right to appeal this letter to the Mayor or to the Superior Court of the District of Columbia. If you elect to appeal to the Mayor, your appeal must be in writing and contain “Freedom of Information Act Appeal” or “FOIA Appeal” in the subject line of the letter, as well as, on the outside of the envelope. The appeal must include (1) a copy of the original request; (2) a copy of any written denial; (3) a statement of the circumstances, reasons, and/or arguments advanced in support of disclosure; and (4) a daytime telephone number, an e-mail and/or U.S. mailing address at which you can be reached.

The appeal must be mailed to: The Mayor’s Office of Legal Counsel, FOIA Appeal, 1350 Pennsylvania Avenue, N.W., Suite 407, Washington, D.C. 20004. Electronic versions of the same information can instead be e-mailed to The Mayor’s Office of Legal Counsel at foia.appeals@dc.gov. Further, a copy of all appeal materials must be forwarded to the Freedom of Information Officer of the involved agency, or to the agency head of that agency, if there is no designated Freedom of Information Officer there.

Failure to follow these administrative steps will result in delay in the processing and commencement of a response to your appeal to the Mayor.

Sincerely,

Lisa Archie-Mills

Lisa Archie-Mills
Supervisory FOIA Specialist
Metropolitan Police Department
Freedom of Information Act Office
(202 727-3721)